



CITY OF SAN RAMON

PARKS AND COMMUNITY SERVICES COMMISSION

POLICY/ FINANCE COMMITTEE AGENDA

San Ramon Community Center
12501 Alcosta Blvd.
Fountain Room

January 24, 2024
4:30 P.M.

**FOR AGENDA QUESTIONS PLEASE CALL THE
PARKS & COMMUNITY SERVICES DEPARTMENT AT (925) 973-3200**

Documents received after publication of this Agenda and considered by the Parks and Community Services Commission in its deliberation will be available for inspection via electronic document transfer and in the red binder at the meeting.

1. CALL TO ORDER / ROLL CALL

2. PUBLIC COMMENT

At this time, those in the audience are encouraged to address the Committee on any item not already included in today's agenda. Members of the public will have the opportunity to make comments to the Committee. Comments should not exceed three (3) minutes.

3. COMMITTEE BUSINESS

3.1 Review of Fiscal Year 2024/25 Draft Fee Resolution
Presented by Mae Mlyniec, Administrative Analyst

4. ADJOURNMENT

I hereby certify the Parks and Community Services Commission Policy/Finance Committee agenda was posted 72 hours before the noted meeting. To make a request for disability-related accommodation to participate in the meeting, please contact the City Clerk's Office 72 hours in advance of the meeting at 925-973-2539 or cityclerk@sanramon.ca.gov.


Christina Franco, City Clerk

Dated: January 18, 2024

ATTENDEE CONDUCT

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting. Specifically, it is important for all speakers to adhere to the following guidelines for participation in this meeting:

- a. No profanity or obscenity
- b. Refrain from personal threats or attacks.
- c. Refrain from hateful epithets and demeaning language based on any person's race, religion, sexual orientation, ethnicity, gender, or disability.
- d. Respect all people that are present.

At the discretion of the Committee Chair, a speaker may forfeit speaking time for any of the following reasons:

- a. Exceeding the allotted time to speak;
- b. Yelling, screaming, or other behavior that renders this Committee unable to continue the meeting;
- c. Excessive profanity or slander; Specific threats or "fighting words" that incite violence; or
- d. Speech that is outside the subject matter jurisdiction of the Policy Committee or the specific agenda item in which you are speaking.

While the City of San Ramon ensures the First Amendment rights of its citizens, we do not accept nor endorse any offensive or hateful comments made during our meetings. The City of San Ramon celebrates the diversity of our community, and we strive to be a welcoming and open community for all.



Finance Committee Staff Report

Date: January 24, 2024

From: Kathi Heimann, Director
By: Mae Mlyniec, Administrative Analyst

Subject: Review of the 2024/25 Draft Fee Resolution

RECOMMENDED ACTION:

It is recommended by staff that the Parks and Community Services Finance Committee review the report recommending amendments to the 2024-25 Fee Schedule for the Parks and Community Services Department, provide feedback, and recommend that these fees be forwarded to the full Commission for consideration.

BACKGROUND:

Each year, City staff prepares a preliminary budget for adoption by the City Council prior to the start of the fiscal year on July 1. One component of the budget process is a complete review of fees charged by the various departments for programs and services. Staff has conducted a fee analysis and compared the fees charged for service, to other municipalities with like facilities along the 580/680 corridors. In addition, several of the proposed fee increases utilize the October 2023 Bay Area Consumer Price Index (CPI) published by the US Bureau of Labor Statistics. Both strategies, when combined, assist staff to analyze and recommend fee increases to offset rising costs of operating and maintaining fields/facilities while maintaining a flat department budget with a 50% percent cost recovery goal. The use of CPI and other agreed upon increases with sports user groups provides assurance for future year fee increases. This allows the sports user groups to adjust their league and team fees each year prior to the update of the fee resolution and assists with long range planning and budgeting. The CPI for October 2023 was listed as a 2.8% increase of area prices compared to the previous year. Several of the proposed fee increases utilize this percentage.

Staff also considers the cost to the City for providing such services, City Council direction on recovering cost, discounted rates for adults ages 65+ to encourage participation, and the value and benefit of such services to the San Ramon Community.

In addition, staff has updated the verbiage related to the renaming of the rooms at the Dougherty Station Community Arts Center and adjusted verbiage throughout the document to add additional clarity when needed to assist the reader in understanding the fees listed.

The proposed fee revisions for Parks and Community Services for the FY 2024-2025 budget are outlined as follows:

1. **Increase Rental Deposit Fee for Dougherty Valley Performing Arts Center (pg. 35)**

Fiscal impact: No significant impact in revenue.

- i. Propose increase the rental deposit from \$400.00 to \$800.00

Due to a local survey and recommendation by Venuetech, the City's theater management company, staff recommend increasing the rental deposit to stay in line with local theaters in the Bay Area.

2. **Increase Dougherty Station Community Arts Center Front Row Theater Rental Deposit Fee (pg. 35)**

Fiscal impact: No significant impact in revenue.

- i. Propose increasing the rental deposit from \$200.00 to \$400.00.

Due to a local survey and recommendation by Venuetech, the City's theater management company, staff recommend increasing the rental deposit to stay in line with local theaters in the Bay Area.

3. **Add a Facility Cancellation Fee Schedule (pg. 35)**

Fiscal impact: No significant impact on revenue.

- i. Propose to include the Facility Cancellation Fee Schedule for indoor facilities and theaters to the Fee Resolution as outlined below. These fees are currently detailed in facility rental policy documents for facilities and theaters but were not included in past Fee Resolutions.

FACILITY CANCELLATION FEES				
Room Size	90+ Days	89-61 Days	60-31 Days	30 Days or less
Small/Medium	No Penalty	No Penalty	50% of rental fee	100% of rental fee
Large/Grand	No Penalty	50% of rental fee	75% of rental fee	100% of rental fee
Theaters	No Penalty	50% of rental fee	75% of rental fee	100% of rental fee

The fees progressively increase as notice of cancellation decreases. The increase in cancellation

fee accounts for the likelihood that a replacement rental will be confirmed for the same date and time as the canceled rental.

4. **Increase of Hourly Rental Fees for Outdoor Fitness Permits (pg. 37)**

Fiscal impact: Estimated revenue increase of \$25 per year

- i. Propose to increase Fitness Permits by 2.8% CPI. The proposed increase will help keep pace with maintenance costs associated with the facilities and the time needed by staff to issue the permit.

Outdoor Fitness Permits

- Resident fee increases from \$20.00/Hr to \$21.00/Hr
- Non-Resident fee increases from \$34.00/Hr to \$35.00/Hr

5. **Increase Hourly Rate for Special Event Permit - Additional Staff Support (pg. 37)**

Fiscal impact: No anticipated impact on revenue.

- i. Propose to increase the special event permit fees for Building Attendant II support from \$22.00 per hour to \$24.00 per hour.

This proposed increase is necessary to offset the increased hourly staff rates due to an increased minimum wage, benefits and ensures that the City is recouping all costs for Part-Time staff at private / rental events. The hourly staff fees were last increased in 2023 due to an increase in the minimum wage.

- ii. Propose to increase the special event fees requiring a Recreation Coordinator from \$104.00 per hour to \$111.00 per hour.

These fees are applied to special events in which full-time staff provide support. The proposed increase is in line with the current wages for full-time Recreation Coordinators. Hourly increases for full-time staff is consistent with adjustments calculated by Police and Public Services for full-time staff hourly wages for special event permits.

6. **Addition of Pushcart Food Vendor Fees (pg. 38)**

Fiscal impact: Estimated revenue increase of \$1,000 per year

- i. Propose a new fee of \$55.00 for Pushcart Food Vendors for a single day at a single location.
- ii. Propose a new fee of \$100.00 for Pushcart Food Vendors for a two-day weekend permit at a single location.

On September 23, 2022, Governor Newsom signed SB 972, which allows food vendors to obtain public health permits in public spaces such as parks, effective on January 1, 2023.

Staff recommends the Pushcart Vendor fee be \$55.00 for a single day at a single location and a reduced fee for a two-day weekend permit at a single location. Multiple applications would need to be submitted for multiple locations. The fee is in line with other proposed fees for Food Truck and Photography Permits and helps to offset the estimated staff time to complete these requests;.

7. **Rename Rooms at Dougherty Station Community Arts Center (pg. 39)**

Fiscal impact: No anticipated impact on revenue.

- i. Propose to update the room names at the Dougherty Station Community Arts Center as approved by the Parks Commission at the February 8, 2023 meeting.
 - North/South Meeting Room renamed Art Studio 1&2
 - North Meeting Room renamed Art Studio 1
 - South Meeting Room renamed Art Studio 2
 - 2nd Floor Program Room renamed Community Room 1
 - East Meeting Room renamed Community Room 2
 - West Meeting Room renamed Music Room

8. **Increase Indoor Facility Rental Fees at San Ramon Community Center Fountain Room (pgs. 40-42)**

Fiscal impact: Estimated revenue increase of \$3,500 per year

- i. Propose to increase the hourly resident rates by \$10.00 for the Fountain Room at the San Ramon Community Center, adjust Non-Profit rate to 50% of resident rate and adjust Private Non-Resident/Commercial rate to 25% above resident rate. All rates are rounded up to the nearest whole dollar.
 - For Non-Profit Groups, weekday fees would decrease from \$75.00/Hr. to \$70.00/Hr.
 - For Non-Profit Groups, weekend fees would decrease from \$155.00/Hr. to \$145.00/Hr.
 - For Residents, weekday fees would increase from \$130.00/Hr. to \$140.00/Hr.
 - For Residents, weekend fees would increase from \$280.00/Hr. to \$290.00/Hr.
 - For Non-Resident/Commercial, weekday fees would increase from \$160.00/Hr. to \$175.00/Hr.
 - For Non-Resident/Commercial, weekend fees would increase from \$345.00/Hr. to \$363.00/Hr.

As part of the FY23/24 Fee Resolution, staff established a methodology of surveying cities on the resident rate and adjusting the non-resident/commercial rate to 25% above the resident rate and adjusting the non-profit rate to 50% below the resident rate.

The recommended increase for the Fountain Room is based on a fee survey of hourly rates of comparable room sizes and capacities from the Town of Danville, City of Dublin, City of Pleasanton, City of Walnut Creek, and City of Concord. The recommended fee places the room rates in line with other rooms of similar size and capacity from the fee survey. This room remains in high demand and as a result, is booked to near capacity each month.

9. **Decrease Fees for Sound Studios (pg. 42)**

Fiscal impact: Estimated revenue increase of \$2,100 per year.

- i. Propose to reduce the sound studio rental fees for Residents and Private Non-Residents/Commercial to be in line with sound studios of similar uses based on a fee analysis.
 - Reduce the sound studio cost for Residents from \$20.00/hour to \$12.00/hour.
 - Reduce the sound studio cost for Private Non-Residents/Commercial from \$25.00/hour to \$15.00/hour.

Staff recommends reducing the sound studio cost to a rate comparable to other sound studios with similar equipment, size, and designated use. A fee survey was conducted and identified that most studios had equipment included. The fee survey included sound studios from the City of Walnut Creek, Music City San Francisco, and Oakland Music Complex. The City of Walnut Creek provides pianos in the sound studios while Music City San Francisco and Oakland Music Complex provide music instruments, microphones, amps, and other music equipment. The rates for the sound studios are as follows:

Music City San Francisco

\$15/hour with 2 hour minimum

Include microphones, amps and drum kit

Oakland Music Complex

\$350/month

Includes 24/7 access to 162 rehearsal studios

Walnut Creek

\$12/hour for current instructors

\$15/hour for non-instructors

Includes piano

The City of Walnut Creek is the most comparable based on similar designated uses, size, and target audience. Staff recommends establishing fees similar to Walnut Creek and to

maintain a 25% difference between the resident rate and the non-resident/commercial rate.

Reducing the sound studio cost is anticipated to increase the use of both residents and private instructors.

10. Increase Fees for Group Picnic Rentals (pg.43)

Fiscal impact: Estimated revenue increase of \$2,500.00 per year

- i. Propose to increase all Group Picnic Rental Resident fees by CPI (2.8%) and round up to the next whole dollar.
 - For Non-Profit, groups of 1-50, rates would increase from \$60.00 to \$62.00
 - For Non-Profit, groups of 51-149, rates would increase from \$147.00 to \$152.00
 - For Non-Profit, groups of 150-200, rates would increase from \$169.00 to \$174.00

 - For Residents, groups of 1-50, rates would increase from \$115.00 to \$119.00
 - For Residents, groups of 51-149, rates would increase from \$223.00 to \$230.00
 - For Residents, groups of 150-200, rates would increase from \$332.00 to \$342.00

 - For Commercial Residents, groups of 1-50, rates would increase from \$162.00 to \$167.00
 - For Commercial Residents, groups of 51-149, rates would increase from \$294.00 to \$303.00
 - For Commercial Residents, groups of 150-200, rates would increase from \$548.00 to \$564.00

 - For Non-Residents, groups of 1-50, rates would increase from \$212.00 to \$218.00
 - For Non-Residents, groups of 51-149, rates would increase from \$368.00 to \$379.00
 - For Non-Residents, groups of 150-200, rates would increase from \$548.00 to \$564.00

Staff recommends a CPI (2.8%) increase for Group Picnic. Staff also recommends the addition of a Group Picnic area at Sunrise Ridge Park and Critter Crossroads to be included in the rental program. Both parks are anticipated to be opened by summer of 2024.

11. Increase Fees for Aquatic Picnic Rentals (pg. 44)

Fiscal impact: Estimated revenue increase of \$1,000.00 per year

- i. Propose to increase Aquatic Picnic Rental fees by CPI (2.8%) and round up to the next whole dollar.
 - For Residents, groups of up to 26, rates would increase from \$163.00 to \$168.00

- For Residents, groups of 26-50, rates would increase from \$325.00 to \$335.00
- For Non-Residents, groups of up to 26, rates would increase from \$237.00 to \$244.00
- For Non-Residents, groups of 26-50, rates would increase from \$405.00 to \$417.00

Staff recommends a CPI (2.8%) increase for the Aquatic Picnic reservations. The increase is to keep pace with required maintenance costs associated with the facilities.

12. Increase Fees for Hourly Field Rentals (Turf Fields) (pg. 46)

Fiscal impact: Estimated revenue increase of \$25,000 per year

- i. Propose to increase turf field rental rates by \$1.00 following the fee methodology approved by the Parks & Community Services Commission FY2023/24 Fee Resolution recommendations.
 - For Youth Co-Sponsored Groups and SRVUSD, fees would increase from \$12.00 to \$13.00/Hr.
 - For Adult Co-Sponsored Groups and Residents, fees would increase from \$19.00 to \$20.00/Hr.
 - For Non-Residents, fees would increase from \$33.00 to \$34.00/Hr.

This recommendation reflects the previously approved eight-year plan to increase hourly field rental fees. The planned method of increasing hourly field rental fees has positively affected user groups and the City. User groups are able to plan and budget as necessary and the City sees a steady and predictable increase in yearly revenue to offset maintenance costs.

The eight-year plan was established during the FY 2018/19 budget process through staff survey of 44 agencies to collect data comparing current hourly rates, rental classifications, and cost recovery expectations. Seventeen agencies responded with survey data, which revealed City of San Ramon's hourly rate for field rentals was significantly lower than the average.

Based on the information collected, staff recommended establishing a yearly increase plan for hourly field rates. Staff recommended increasing the rates over an eight-year span. The first year, fees increased to the next whole dollar and in proceeding years, fees increase \$1.00 per year until the rates reach the specified amounts of Youth Co-sponsored \$15.00, Adult Co-Sponsored / Resident \$22.00, and Non-Resident \$36.00. Below is a table outlining the eight-year plan:

Fiscal Year	Youth Co-Sponsored	Adult Co-Sponsored/ Resident	Non-Resident
FY 2018/19	\$7.33	\$14.65	\$28.61
FY 2019/20	\$8.00	\$15.00	\$29.00

FY 2020/21	\$9.00	\$16.00	\$30.00
FY 2021/22	\$10.00	\$17.00	\$31.00
FY 2022/23	\$11.00	\$18.00	\$32.00
FY 2023/24	\$12.00	\$19.00	\$33.00
FY 2024/25	\$13.00	\$20.00	\$34.00
FY 2025/26	\$14.00	\$21.00	\$35.00
FY 2026/27	\$15.00	\$22.00	\$36.00

13. Increase Hourly Rental Fees (Tournament Fees, Special Events, Field Lights, Synthetic Fields, Sand Volleyball Courts, Storage Facilities and Batting Cages) (pgs. 46-47)

Fiscal impact: Estimated revenue increase of \$134,000 per year

- i. Propose to increase Tournament Fees, Special Event Fees, Field Lights, Synthetic Fields, Sand Volleyball Courts, Storage Facilities and Batting Cages, by CPI (2.8%) and rounding up to next whole dollar and add new synthetic fields at Sunrise Ridge. The proposed increase will help keep pace with required maintenance costs associated with the facilities.

The Co-Sponsored rate for synthetic turf has been increased by CPI and adjusted to 25% less than the resident rate rounded up to the next whole dollar however, historically, the synthetic turf non-resident rate was set significantly higher than the resident and non-profit cosponsored rate. The synthetic fields are highly impacted spaces with very little room for non-resident or commercial rental. The majority of time is utilized by cosponsored groups and resident groups.

Turf Fields

- For-Profit Camp/Tournament fee increases from [\$235.00 per Field per day + Field Hourly Rate] to [\$242.00 per Field per day + Field Hourly Rate]
- Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee increases from \$235.00 per Field per day to \$242.00 per Field per day

Light Fee at Sports Fields

- Co-Sponsored Organizations and San Ramon Valley Unified School District increases from \$28.00/Hr to \$29.00/Hr
- San Ramon Residents increases from \$28.00/Hr to \$29.00/Hr
- Non-Residents increases from \$56.00/Hr to \$58.00/Hr

- ii. Propose to add rental fees for the synthetic field and synthetic diamond at Sunrise Ridge Park

Synthetic Fields - Tiffany Roberts Park & Sunrise Ridge Park

- Co-Sponsored Organizations and San Ramon Valley Unified School District increases from \$42.00/Hr to \$44.00/Hr
- San Ramon Residents increases from \$57.00/Hr to \$59.00/Hr
- Non-Resident increases from \$137.00/Hr to \$141.00/Hr
- Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee increases from [\$235.00 per Field per Day + Field Hourly rate] to [\$242.00 Field Day + Field Hourly Rate]
- For Profit Camp/Tournament increases from [\$469.00 Field Day + Field Hourly Rate] to [\$483.00 Field Day + Field Hourly Rate]

Recommended rental rates for the Synthetic Soccer/Lacrosse field are based on size comparisons to Tiffany Roberts synthetic Soccer Field as both fields have similar field dimensions. The only other existing synthetic diamond in the Tri-Valley is in the town of Danville. Danville bases their synthetic diamond rate from their synthetic soccer field rate.

Synthetic Fields- Rancho San Ramon Sports Park

- Co-Sponsored Organizations and San Ramon Valley Unified School District increases from \$63.00/Hr to \$65.00/Hr
- San Ramon Residents increases from \$83.00/Hr to \$86.00/Hr
- Non-Resident increases from \$205.00/Hr to \$211.00/Hr
- Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee increases from [\$235.00 per Field per Day + Field Hourly rate] to [\$242.00 Field Day + Field Hourly Rate]
- For Profit Camp/Tournament increases from [\$469.00 Field Day + Field Hourly Rate] to [\$483.00 Field Day + Field Hourly Rate]

Synthetic Soccer/Lacrosse Field/Synthetic Diamond – Sunrise Ridge Park

- Co-Sponsored Organizations and San Ramon Valley Unified School District - \$44.00/Hr
- San Ramon Residents - \$59.00/Hr
- Non-Resident - \$141.00/Hr
- Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee - \$242.00 Field Day + Field Hourly Rate
- For Profit Camp/Tournament - \$483.00 Field Day + Field Hourly Rate

Sand Volleyball Courts (fees rounded up to nearest whole dollar)

- Youth Co-Sponsored Organizations and San Ramon Valley Unified School District fee increases by 2.8% CPI from \$12.00/Hr to \$13.00/Hr
- Adult Co-Sponsored Organizations, San Ramon Resident fee increases by 2.8% CPI from \$20.00/Hr to \$21.00/Hr
- Non- Resident fee increases 2.8% CPI from \$34.00/Hr to \$35.00/Hr

For-profit camps or businesses have not requested use of the Sand Volleyball courts to date. In the future, if interest in sand volleyball court rental increases, staff will investigate adding an additional fee for private businesses.

Addition of Tennis Court Rental Fees for Residents

- iii. Propose a new fee for Residents only of \$10.00 per 90 minutes for the rental of a tennis court.

With the popularity of the free tennis court reservation program, staff recommends implementing a fee for the service. Based on a local fee survey, the average rate is \$10.00 per 90 minutes of use. This fee would only apply to the five current tennis courts designated in the “No Fee Tennis Court Reservation Program”. Typically, these courts are available at Dougherty Valley High School, Amador Rancho, Central Park, California High School, and Athan Downs Park. Residents may view availability and make reservations online similar to the existing picnic rental online process. If the court is not reserved, it is available for free play. The estimate revenue increase is anticipated to be \$24,000 per year.

Rename Storage Facilities to Sport Equipment Storage

- Fee at Sport Equipment Storage Shed - Rancho San Ramon increases by 2.8% CPI from \$192.00/Mo. Per Unit to \$198.00/Mo. Per Unit

Batting Cages

- Youth Co-Sponsored Organizations and San Ramon Valley Unified School District fee increases from \$12.00/Hr to \$13.00/Hr
- Adult Co-Sponsored Organizations, San Ramon Residents fee increases from \$20.00/Hr to \$21.00/Hr
- Non-Resident fee increases from \$34.00 to \$35.00

14. Increase Box Office Purchasing Fees at the Front Row Theater and Dougherty Valley Performing Arts Center (pg.48, 51)

Fiscal impact: Estimated revenue increase of \$15,650 per year

- i. Propose to increase the Patron Box Office Ticket Purchasing Fee from \$0.17 to \$0.50 per ticket.
- ii. Propose to increase the Patron Online Ticket Purchasing Fee from \$0.50 to \$1.50 per ticket.

In 2021, the City began using Accesso ticketing software. The software continues to be a significant upgrade from the previous software and provides a better marketing experience for those performing at the theaters, a better patron experience when purchasing tickets, and a significant improvement with reconciling ticket sales. The current fees help offset the increased cost of the Accesso ticketing software and specifically the per ticket fees; however, the City is

still subsidizing a portion of the cost of the per ticket fees. Staff recommend increasing the processing fees paid by customers to cover the full cost of Accesso processing fees.

15. Increase Fees for Hourly Rates for Technical and House Staff at both the Front Row Theater and the Dougherty Valley Performing Arts center (pg. 48, 51)

Fiscal impact: No anticipated impact on revenue

- i. Propose to increase the hourly rates for Technical and House Staff for theater rentals from \$36.50 per hour to \$38.50 per hour.
- ii. Propose to increase the hourly rates for the Production Manager II for theater rentals from \$44.50 per hour to \$46.50 per hour.

Due to anticipated contract terms for FY24/25, staff recommends increasing the current rates for Theater Staff by \$2.00/hour to cover contract costs associated with increases in the minimum wage and to stay in line with current hourly rates for Theater Staff in the Bay Area. The current contract will expire on June 30, 2024, therefore the rates for FY24/25 are not yet available. Staff recommends to continue with annual practice of increasing labor rate by 5%. Per the contract, overtime hours between 8-12 will be calculated at 1.5 x the hourly rate. Double overtime hours exceeding 12 hours will be calculated at 2 x the hourly rate.

16. Increase Additional Time (hourly) Fees for Dougherty Valley Performing Arts Center (pg. 50)

Fiscal impact: Estimated revenue increase of \$2,500 per year

- i. Propose to increase the Additional Time (same day) fee from \$105.00/Hr to \$125.00/Hr plus reimbursement for required technical personnel.

Due to a local survey and recommendation by Venuetech, the City's theater management company, staff recommends increasing the hourly rate for Additional Time on the same day to stay in line with local theaters in the Bay Area. Additionally, the renter is responsible for wages of the technical personnel needed during the additional hours.

17. Correct Dougherty Valley Performing Arts Center Cultural Growth Surcharge (pg. 50)

Fiscal impact: No anticipated impact on revenue

- i. Correct the fee listed for the Cultural Growth Surcharge for non-ticketed events over 300 from \$350.00 to \$400.00 as approved with the FY20/21 Fee Resolution.

18. Increase Fees for Facility Equipment Rental (pg. 52)

Fiscal impact: Estimated revenue increase of \$6,000

- i. Propose to increase the rental rate of portable bars within the four (4) community centers for rental events from \$100.00 to \$125.00.

Staff will be purchasing 2 new portable bars to replace old portable bars at two facilities. The newly purchased bars will have additional features compared to the current bars.

- ii. Propose to increase the rental rate of built-in Audio/Visual Systems + one microphone from \$75.00 per day to \$100.00 per day.

Staff recommends increasing this fee due to the maintenance requirements with the new upgraded systems and required software updates. This fee applies to audio/visual systems in the following rooms: Fountain, Terrace, Bella Vista, Ridgeview and Vista Grande.

- iii. Propose to establish a rental fee for cocktail tables of \$25 per table (maximum of 10 tables) for use at the San Ramon Community Center or Amador Rancho Center for events.

Cocktail tables are an enhancement that the City is proposing to offer. Currently, renters are required to acquire them through a third party.

19. Increase Fees for San Ramon Olympic Pool and Aquatic Park and Dougherty Valley Aquatic Center Special Event and Lane Use Fees (pgs. 53-54)

Fiscal impact: Estimated revenue increase of \$26,893 per year

- i. Propose to increase San Ramon Olympic Pool and Aquatic Park and Dougherty Valley Aquatic Center Special Event Fees by 5% and rounded up to the nearest whole dollar to simplify administering of fees.

San Ramon Olympic Pool & Aquatic Park

1. Whole Facility (Daily Rate), increases from [\$1,659.00/Day + Lifeguard Fees (up to 11 hours)] to [\$1,742.00/Day + Lifeguard Fees (up to 11 hours)]
2. Whole Facility (Hourly Rate after 11 hours) increases from [\$154.00/Hr + Lifeguard Fees] to [\$162.00/Hr + Lifeguard Fees]
3. 50-Meter Pool (Daily Rate) increases from [\$1,082.00/Day + Lifeguard Fees (up to 11 hours)] to [\$1,137.00/Day + Lifeguard Fees (up to 11 hours)]
4. 50-Meter Pool (Hourly Rate after 11 hours) increases from [\$101.00/Hr + Lifeguard Fees] to [\$107.00/Hr + Lifeguard Fees]
5. 25-Yard Pool (Lap / Training Pool) (Daily Rate) increases from [\$721.00/Day + Lifeguard Fees] to [\$758.00/Day + Lifeguard Fees]
6. 25-Yard Pool (Lap / Training Pool) (Hourly Rate after 11 hours) increases from [\$67.00/Hr + Lifeguard Fees] to [\$71.00/Hr + Lifeguard Fees]
7. Whole Facility – Two (2) Day Rental increases from [\$2,597.00/Two Days + Lifeguard Fees (up to 11 hours each day) Includes use of classroom and timing board (must have a qualified timer to operate timing board)] to [\$2,727.00/Two Days + Lifeguard Fees (up to 11 hours each day) Includes use of classroom and timing board (must have a qualified timer to operate timing board)]

8. Whole Facility – Two (2) Day Rental (Hourly Rate after 11 hours each day) increases from [\$239.00/Hr + Lifeguard Fees] to [\$251.00/Hr + Lifeguard Fees]

Dougherty Valley Aquatic Center

1. Whole Facility (Daily Rate), increases from [\$1,092.00/Day + Lifeguard Fees (up to 11 hours)] to [\$1,147.00/Day + Lifeguard Fees (up to 11 hours)]
2. Whole Facility (Hourly Rate after 11 hours) increases from [\$101.00/Hr + Lifeguard Fees] to [\$107.00/Hr + Lifeguard Fees]
3. Whole Facility – Two (2) Day Rental increases from [\$1,728.00/Two Days + Lifeguard Fees (up to 11 hours each day) Includes use of timing board (must have a qualified timer to operate timing board)] to [\$1,815.00/Two Days + Lifeguard Fees (up to 11 hours each day) Includes use of timing board (must have a qualified timer to operate timing board)]
4. Whole Facility – Two (2) Day Rental (Hourly Rate after 11 hours each day) increases from [\$159.00/Hr + Lifeguard Fees] to [\$167.00/Hr + Lifeguard Fees]
5. Recreation Swim Team Meet increases from [\$80.00/Hr + Lifeguard Fees] to [\$84.00/Hr + Lifeguard Fees]

Water Polo Tournament

1. Water Polo Tank increases from [\$80.00/Hr per Tank + Lifeguard Fees] to [\$84.00/Hr per Tank + Lifeguard Fees]

The proposed increase will cover a portion of the maintenance, utility and operational cost increases the aquatic centers have experienced over the last year and anticipate to continue in the next fiscal year. A fee survey conducted of similar agencies throughout the local area, concluded that Pool / Aquatic Center Special Event fees are average for the market and the increases account for the services and amenities which are of greater value than comparable facilities.

- ii. Propose to increase the Combined Lane Rental and Lifeguard Fees for 25-yard Course to better align with the market rate based on a fee survey of similar facilities. This would account for increases in expenses to operate the facilities and an adjustment for the increase in minimum wage. Non-resident and Co-sponsored fees are determined on the Resident rate at plus or minus 25% respectively, rounded up to the nearest whole dollar.
 - For Co-Sponsored Groups, fees would increase from \$9.75 to \$11.00
 - For Residents, fees would increase from \$13.00 to \$14.00
 - For Non-Residents, fees would increase from \$16.25 to \$18.00
- iii. Propose to increase the Combined Lane Rental and Lifeguard Fees for 50-meter Course to continue to align with the market rate based on a fee survey of similar facilities, while also accounting for increases in expenses to operate the facilities and the increase in minimum wage.
 - For Co-Sponsored Groups, fees would increase from \$15.00 to \$17.00
 - For Residents, fees would increase from \$20.00 to \$22.00
 - For Non-Residents, fees would increase from \$25.00 to \$28.00

Following the fee methodology endorsed by the Parks & Community Services Commission associated with the FY2022/23 Fee Resolution recommendations, this recommendation reflects the previously endorsed five-year plan to increase hourly 50-meter course fees. The planned method of increasing hourly 50-meter course rental fees has positively affected user groups and the City. User groups are able to plan and budget as necessary and the City sees a steady and predictable increase in yearly revenue to offset maintenance costs while aligning with the market rate.

The five-year plan was established during the FY 2022/23 budget process through staff survey of similar agencies throughout the State of California. The survey revealed City of San Ramon's hourly rate for 50-meter course rental fees were lower on average. Based on the information collected, staff recommended establishing a yearly increase plan for hourly 50-meter course rental fees.

Fiscal Year	Co-Sponsored	Resident	Non-Resident
FY 2022/23	\$14.00	\$19.00	\$24.00
FY 2023/24	\$15.00	\$20.00	\$25.00
FY 2024/25	\$16.00	\$22.00	\$27.00
FY 2025/26	\$17.00	\$23.00	\$29.00
FY 2026/27	\$18.00	\$25.00	\$31.00

- iv. Propose to increase special event and private rental lifeguard fees by \$0.50.
 - Special Event Lifeguard Fee increases from \$22.50 per hour to \$23.00 per hour. These fees are applied to special events, Swim Meets and Water Polo Tournaments at the aquatic facilities.
 - Private Rental Group Lifeguard Fee increases from \$22.50 per hour to \$23.00 per hour.

The proposed increase is necessary to offset the rising pay rates due to annual minimum wage increases. California minimum wage increased by \$0.50 on January 1, 2024.

20. **Increase Fees for Gym Rentals at Pine Valley and Iron Horse Gymnasia (pg. 56)**

Fiscal impact: Estimated revenue increase of \$12,047 per year

- i. Propose to retain the current Resident Fees at Pine Valley and Iron Horse Gymnasia. Recalibrate the Co-Sponsored rates to be 25% below the Resident rate and recalibrate the Non-Resident rates to be 25% above the Resident rate.
- ii. Propose to clarify that the scoreboard fee applies per each court rented for resident and non residents and add a scoreboard fee of \$50 a day per each court rented for City Cosponsored groups.

Non-Resident – Private

1. Individual Gym Floor (Hourly Rate), decreases from \$95/Hour to \$87/Hour
2. Main Gym Floor (Hourly Rate), increases from \$186/Hour to \$168/Hour

City Co-Sponsored Groups

1. Individual Gym Floor (Hourly Rate), increases from \$43/Hour to \$52/Hour
2. Main Gym Floor (Hourly Rate), increases from \$82/Hour to \$101/Hour

The proposed increases are necessary to offset the rising pay rates due to increased minimum wage. The hourly staff fees were last increased in FY 2023/24. The proposed increases are also necessary to offset the increase in utility and maintenance fees for the two facilities.

ATTACHMENT:

A: Draft Fee Resolution 24-25



PARKS & COMMUNITY SERVICES TRANSACTION FEES – FACILITY DEPOSITS

Fees for participating in classes, programs, activities, rentals, and events shall be based upon:

- Competing fee in other cities, recreation districts, and colleges; and
- Session length and length of class time per meeting; and
- Class enrollment statistics regarding an activity and the fees that were charged for that activity; and
- Financial need of the instructor; and
- The cost to the City for providing such services; and
- City Council direction on recovered costs; and
- Subsidized programs at the Alcosta Senior and Community Center for individuals ages 55+ to encourage participation in activities that promote healthy lifestyles; and
- Discounted rates for adults ages 65+ in the areas of aquatics and cultural arts to encourage continued participation; and
- Discounts may be offered as incentives to increase program participation, facility rentals, and revenue; and
- Department will maintain a scholarship program to address the needs of residents who may not be able to afford programs; and
- The value and benefit of such services to the San Ramon Community

Fees are reviewed and approved by the Parks and Community Services Commission at public meetings.

TRANSACTION FEES

Classes or Programs:

Once a class or program is confirmed and paid, a transaction fee will be charged only if refunds are requested. There is no transaction fee for transfers to another class or program, whether done online or in person.

Transaction fees are as follows:

- \$5.00 for each transaction (refund only; no charge for transfers)

Facility Rentals:

Once a facility is confirmed and deposit is on file, a \$25.00 Facility Transaction Fee will be charged for any cancellation/revision to the original reservation date or for reservation date changes. A \$125.00 Rental Date Change Fee will be charged for any change in date to an existing facility reservation in a Large or Grande room, equal to or less than 90 days prior to the reservation. This fee is in addition to any applicable cancellation penalties that may apply.

Cancellations on quarterly use permits at athletic facilities will incur a 25% cancellation fee not to exceed \$200.

Cancellations on special events at athletic facilities will incur a 25% cancellation fee (not to exceed \$200.00) when cancelling more than 30 days before the reservation date. Cancellations will incur a 25% cancellation fee (no maximum) when cancelling between 14 and 29 days before the reservation date. Cancellation requests less than 14 days are not eligible for a refund.

Late payments on quarterly use permits at athletics facilities will incur a 5% late fee not to exceed \$500.



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

FACILITY DEPOSITS

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Facility Deposits		
Small Room	\$125.00	<u>No change</u>
Artist Studio, Sound Studio	\$125.00	<u>No change</u>
Medium Room	\$250.00	<u>No change</u>
Large Room	\$500.00	<u>No change</u>
Grand Room Weekday: Monday-Thursday	\$500.00	<u>No change</u>
Grand Room Weekend: Friday-Sunday	\$1,000.00	<u>No change</u>
Kitchen	\$100.00	<u>No change</u>
Dougherty Valley Performing Arts Center	\$400.00	<u>\$800.00</u>
Front Row Theater	\$200.00	<u>\$400.00</u>
Glass House & Walnut Barn	\$1,000.00	<u>No change</u>
Aquatic Group Picnic	\$100.00	<u>No change</u>
Gymnasium	\$500.00	<u>No change</u>

FACILITY CANCELLATION FEES

Room Size	90+ Days	89-61 Days	60-31 Days	30 Days or less
Small/Medium	No Penalty	No Penalty	50% of rental fee	100% of rental fee
Large/Grand	No Penalty	50% of rental fee	75% of rental fee	100% of rental fee
Theaters	No Penalty	50% of rental fee	75% of rental fee	100% of rental fee



CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION

PARKS & COMMUNITY SERVICES ADVERTISING FEES

Size	One Issue		Two Issues 20% Off		Three Issues 20% Off		Four Issues 20% Off	
Recreation Guide and Playbill Advertising Fees								
	Approved	Proposed	Approved	Proposed	Approved	Proposed	Approved	Proposed
Business Card	\$145.00	<u>No change</u>	\$232.00	<u>No change</u>	\$349.00	<u>No change</u>	\$464.00	<u>No change</u>
One-eighth (1/8) Page	\$182.00	<u>No change</u>	\$290.00	<u>No change</u>	\$436.00	<u>No change</u>	\$581.00	<u>No change</u>
One-quarter (1/4) Page	\$290.00	<u>No change</u>	\$464.00	<u>No change</u>	\$697.00	<u>No change</u>	\$930.00	<u>No change</u>
One-third (1/3) Page	\$327.00	<u>No change</u>	\$523.00	<u>No change</u>	\$784.00	<u>No change</u>	\$1,045.00	<u>No change</u>
One-half (1/2) Page	\$617.00	<u>No change</u>	\$998.00	<u>No change</u>	\$1,400.00	<u>No change</u>	\$1,975.00	<u>No change</u>
Full Page	\$1,234.00	<u>No change</u>	\$1,975.00	<u>No change</u>	\$2,962.00	<u>No change</u>	\$3,949.00	<u>No change</u>
Inside Back Cover	\$1,452.00	<u>No change</u>	\$2,323.00	<u>No change</u>	\$3,485.00	<u>No change</u>	\$4,646.00	<u>No change</u>
Non-Profit								
	Approved	Proposed	Approved	Proposed	Approved	Proposed	Approved	Proposed
Business Card	\$117.00	<u>No change</u>	\$186.00	<u>No change</u>	\$278.00	<u>No change</u>	\$372.00	<u>No change</u>
One-eighth (1/8) Page	\$145.00	<u>No change</u>	\$232.00	<u>No change</u>	\$349.00	<u>No change</u>	\$523.00	<u>No change</u>
One-quarter (1/4) Page	\$232.00	<u>No change</u>	\$372.00	<u>No change</u>	\$558.00	<u>No change</u>	\$743.00	<u>No change</u>
One-third (1/3) Page	\$262.00	<u>No change</u>	\$419.00	<u>No change</u>	\$627.00	<u>No change</u>	\$836.00	<u>No change</u>
One-half (1/2) Page	\$494.00	<u>No change</u>	\$790.00	<u>No change</u>	\$1,186.00	<u>No change</u>	\$1,581.00	<u>No change</u>
Full Page	\$988.00	<u>No change</u>	\$1,581.00	<u>No change</u>	\$2,369.00	<u>No change</u>	\$3,159.00	<u>No change</u>
Inside Back Cover	\$1,452.00	<u>No change</u>	\$2,323.00	<u>No change</u>	\$3,485.00	<u>No change</u>	\$4,646.00	<u>No change</u>
General Advertising								
	Approved	Proposed	Approved	Proposed	Approved	Proposed	Approved	Proposed
Curtain Call	\$88.00	<u>No change</u>						
Business Card	\$138.00	<u>No change</u>	\$372.00	<u>No change</u>	\$152.00	<u>No change</u>	\$409.00	<u>No change</u>
One-eighth (1/8) Page	\$145.00	<u>No change</u>	\$393.00	<u>No change</u>	\$160.00	<u>No change</u>	\$431.00	<u>No change</u>
One-quarter (1/4) Page	\$220.00	<u>No change</u>	\$594.00	<u>No change</u>	\$242.00	<u>No change</u>	\$653.00	<u>No change</u>
One-half (1/2) Page	\$440.00	<u>No change</u>	\$1,188.00	<u>No change</u>	\$484.00	<u>No change</u>	\$1,307.00	<u>No change</u>
Full Page	\$880.00	<u>No change</u>	\$2,376.00	<u>No change</u>	\$968.00	<u>No change</u>	\$2,614.00	<u>No change</u>
Four-Color Glossy Rates								
Size					Rate Per Issue			
					Approved		Proposed	
One-quarter (1/4) Page					\$414.00		<u>No change</u>	
One-half (1/2) Page					\$688.00		<u>No change</u>	
Full Page					\$1,375.00		<u>No change</u>	
Performing Arts Brochure								



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

Size	Rate Per Issue	
One-half (1/2) Page	\$220.00	No change
Full Page	\$440.00	No change

**PARKS & COMMUNITY SERVICES
SPECIAL EVENTS PERMIT APPLICATION, PHOTO FILM FEES AND GALLERY FEES**

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Special Events Permit Application – The Special Event Permit applicant may be required to pay for additional services and City staff costs in addition to the application fee, if determined to be needed for the final approval of the Special Event Permit		
Special Event Permit Application – Tier III and/or payment of a fee is required by Ordinance No. 231 as outlined in the Municipal Code under Division B1 AMUSEMENTS Chapter IV Sections B1 – 121-126	\$600.00/Application	No change
Special Event Permit Application – Tier II	\$300.00/Application	No change
Special Event Permit Application – Tier I	\$100.00/Application	No change
Private Fitness Programs Special Permit Fee Application*	\$25.00	No change
Outdoor Fitness Permit (Resident)	\$20.00/Hr	\$21.00/Hr
Outdoor Fitness Permit (Non-Resident)	\$34.00/Hr	\$35.00/Hr
Additional Staff Time (in two [2] hour increments)		
Building Attendant II	\$22.00/Hr	\$24.00/Hr
Recreation Technician	\$85.00/Hr	No change
Recreation Coordinator	\$104.00/Hr	\$111.00/Hr
Commercial Film Fees		
Commercial Feature Film / Television Productions / Television Commercials / Industrial Film / Video / Photography Production Fee – Special Event Permit required; Additional fees may be imposed based on the full costs incurred based on the type and scope of use	\$1,100.00/Day Minimum	No change
Non-Profit Film / Video / Documentary – Special Event Permit required; Additional fees may be imposed based on the full costs incurred based on the type and scope of use	\$550.00/Day Minimum	No change
Photography and Event Video Fees		
Professional Royalty Free Licensing Fee/Annual	\$220.00/Annual	No change
Professional Royalty Free Licensing Fee/Day	\$55.00/Day	No change
Rights Managed Independent Fee – Special Event Permit may be required; additional fees based on the full costs incurred based on the type and scope of use	\$550.00/Day Minimum	No change
Glass House Interior Photography Fee (Minimum 2 hours)	Resident: \$100.00/Hr Non-Resident: \$125.00/Hr	No change



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

Pushcart Food Vendor Fees		
Pushcart Food Vendor Application Fee – Single Day		<u>\$55.00</u>
Pushcart Food Vendor Application Fee – Two-Day Weekend Permit		<u>\$100.00</u>
Gallery Fees		
Lindsay Dirkx Brown Exhibit Fee	\$55.00/Month + 20% commission on all sales	<u>No change</u>
Library Gallery Space	\$30.00/Two (2) Months + 20% commission on all sales	<u>No change</u>
City Hall and Alcosta Senior & Community Center (Exemption – Senior Artist Groups)	\$30.00/Month + 20% commission on all sales	<u>No change</u>
Dougherty Station Community Center	\$30.00/Month + 20% commission on all sales	<u>No change</u>

NOTES: Forest Home Farms Photography / Filming requires reservation for all Photography / Film / Video and may require a Special Permit.

**PARKS & COMMUNITY SERVICES
BANNER PERMIT APPLICATION**

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Processing Fee	\$250.00/Application	<u>No change</u>
Installation/Removal Fee	\$85.00/Per Banner	<u>No change</u>
Pole Rental Fee	\$16.00/Pole	<u>No change</u>

**PARKS & COMMUNITY SERVICES
COMMERCIAL FEES FOR DUPLICATION OF HISTORICAL MEDIAL MATERIALS
AND MEMORIAL PROGRAM FEES**

COMMERCIAL FEES FOR DUPLICATION OF HISTORIC MEDIA MATERIALS		
DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Commercial Fees For Duplication Of Historic Media Materials		
Low Resolution JPEG via email (72 dpi)	\$5.00/Image	<u>No change</u>
Medium Resolution JPEG via email (150 dpi)	\$10.00/Image	<u>No change</u>
High Resolution JPEG via email (300 dpi)	\$15.00/Image	<u>No change</u>
Copy of VHS cassette or DVD	\$25.00/Copy	<u>No change</u>
Copy of recording on CD	\$20.00/CD	<u>No change</u>
Memorial Program Fees¹		
Memorial Plaque Purchase for Existing Tree	\$1,800.00	<u>No change</u>
Memorial Tile 4” x 8”	\$350.00	<u>No change</u>
Memorial Benches without Concrete Slab	\$3,350.00	<u>No change</u>
Memorial Benches with Concrete Slab	\$4,850.00	<u>No change</u>

NOTES¹: Fees for additional memorial items shall be based upon the cost to the City for providing such services including direct cost of item, staff time, and maintenance costs



CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION

PARKS & COMMUNITY SERVICES
FOREST HOME FARMS VENUE RENTAL FEES

Rental times are subject to City of San Ramon Rental Information/Policies & Procedures

All rates are based on a 4-hour rental minimum. Charges will be assessed on an hourly basis; there will be no pro-ration for half-hour use.

Glass House Brides Room and Outdoor Venue Rentals		
DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Glass House Brides Room & Outdoor Venue – Resident & Non-Profit	\$205.00/Hr	<u>No change</u>
Glass House Brides Room & Outdoor Venue – Private Non-Resident / Commercial	\$255.00/Hr	<u>No change</u>
Walnut Barn Picnic Rentals	\$249.00/Four (4) Hours or \$70.00/Hr	<u>No change</u>

PARKS & COMMUNITY SERVICES
BUILDING RENTALS

Rental times are subject to City of San Ramon Rental Information/Policies & Procedures.
 Weekend hours for building rentals are from 4:00pm on Friday to 11:59pm on Sunday.

The following room locations are for reference:

Location	Rooms Available
Alcosta Senior & Community Center	Vista Grande AB, Vista Grande A or B, Garden View Room AB, Room 112AB, 112 A or B, 113, 114, 115
Boone House	Meeting Room
Dougherty Station Community Arts Center	Ridge View Room, North/South Meeting Room Art Studio 1&2, West Meeting Music Room , North Meeting Room Art Studio 1, South Meeting Room Art Studio 2, Preschool Room, Dance Studio, East Meeting Room Community Room 2, Classroom 104, 2nd Floor Program Room Community Room 1, Art Studio, Sound Studio
San Ramon Library	Meeting Room, PCS Conference Room
San Ramon Community Center	Fountain Room, Terrace Room, Dance Studio, Room 101, 102, 204, 206
San Ramon Olympic Pool	Classroom
Dougherty Valley Performing Arts Center	Studio Room
Amador Rancho Center	Bella Vista Room**, Bella Vista A* or B*, Harlan Room, Russell Room

* Monday – Thursday, Bella Vista is available for rent as A and/or B separately or combined;

**Friday - Sunday, the only configuration that is available for rent is Bella Vista AB



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
BUILDING RENTALS**

Room	Non-Profit				
	Approved Weekday	Approved Weekend	Proposed Weekday	Proposed Weekend	
Fountain Room	\$75.00/Hr	\$155.00/Hr	<u>\$70.00/Hr</u>	<u>\$145.00/Hr</u>	
Ridgeview Room	\$65.00/Hr	\$145.00/Hr	<u>No change</u>	<u>No change</u>	
Bella Vista Room	\$53.00/Hr	\$83.00/Hr	<u>No change</u>	<u>No change</u>	
Terrace Room/ Vista Grande Room/ North-South Meeting Room Art Studio 1&2	\$50.00/Hr	\$95.00/Hr	<u>No change</u>	<u>No change</u>	
Russell Room	\$40.00/Hr	\$55.00/Hr	<u>No change</u>	<u>No change</u>	
Bella Vista A or B / Vista Grande A or B/ Gardenview/ West Meeting Music Room/ North Meeting Art Studio 1/ South Meeting Art Studio 2	\$35.00/Hr	\$70.00/Hr	<u>No change</u>	<u>No change</u>	
2nd Floor Program Space Community Room 1	\$33.00/Hr	\$48.00/Hr	<u>No change</u>	<u>No change</u>	
Rooms 101, 102, 112A, 112B, 113, 114, 115, 204, 206, Classroom 104, East Meeting Community Room 2, PCS Conference Room	\$25.00/Hr	\$50.00/Hr	<u>No change</u>	<u>No change</u>	
Dance Studio	\$25.00/Hr	\$50.00/Hr	<u>No change</u>	<u>No change</u>	
Kitchen*	\$15.00/Hr	\$15.00/Hr	<u>No change</u>	<u>No change</u>	
Kitchen Only	\$80.00/Hr	\$80.00/Hr	<u>No change</u>	<u>No change</u>	
Rose Garden**	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>	
Terrace Room Patio Area***	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>	
Ridgeview Room Patio Area****	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>	
Bella Vista Room Patio Area*****	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>	
Rental Storage Fee	\$100.00/Day	\$100.00/Day	<u>No change</u>	<u>No change</u>	
Co-Sponsored Groups		Weekday		Weekend	
San Ramon Library PCS Conference Room, Dougherty Station Library Community Room – Setup and cleanup not included in fees – Room may be reserved one (1) year in advance		\$15.00/Hr	<u>No change</u>	\$15.00/Hr	<u>No change</u>

NOTES: * Kitchen rented in conjunctions with a Grand or Large Room

** All hours must correspond with all hours rented in the Fountain Room

*** All hours rented must correspond with all hours rented in the Terrace Room



CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION

**** All hours rented must correspond with all hours rented in the Ridgeview Room

***** All hours rented must correspond with all hours rented in the Bella Vista Room

Room	Resident			
	Approved Weekday	Approved Weekend	Proposed Weekday	Proposed Weekend
Fountain Room	\$130.00/Hr	\$280.00/Hr	<u>\$140.00/Hr</u>	<u>\$290.00/Hr</u>
Ridgeview Room	\$120.00/Hr	\$270.00/Hr	<u>No change</u>	<u>No change</u>
Bella Vista Room	\$105.00/Hr	\$165.00/Hr	<u>No change</u>	<u>No change</u>
Terrace Room/ Vista Grande Room/ North-South Meeting Room Art Studio 1&2	\$85.00/Hr	\$145.00/Hr	<u>No change</u>	<u>No change</u>
Russell Room	\$80.00/Hr	\$110.00/Hr	<u>No change</u>	<u>No change</u>
Bella Vista A or B / Vista Grande A or B/ Gardenview/ West Meeting Music Room/ North Meeting Art Studio 1/ South Meeting Art Studio 2	\$65.00/Hr	\$95.00/Hr	<u>No change</u>	<u>No change</u>
2nd Floor Program Room Community Room 1	\$65.00/Hr	\$95.00/Hr	<u>No change</u>	<u>No change</u>
Rooms 101, 102, 112A, 112B, 113, 114, 115, 204, 206, Classroom 104, East Meeting Community Room 2, PCS Conference Room	\$45.00/Hr	\$70.00/Hr	<u>No change</u>	<u>No change</u>
Dance Studio	\$45.00/Hr	\$70.00/Hr	<u>No change</u>	<u>No change</u>
Kitchen*	\$23.00/Hr	\$23.00/Hr	<u>No change</u>	<u>No change</u>
Kitchen Only	\$80.00/Hr	\$80.00/Hr	<u>No change</u>	<u>No change</u>
Rose Garden**	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>
Terrace Room Patio Area***	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>
Ridgeview Room Patio Area****	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>
Bella Vista Room Patio Area*****	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>
Rental Storage Fee	\$100.00/Day	\$100.00/Day	<u>No change</u>	<u>No change</u>

Room	Private Non-Resident or Commercial			
	Approved Weekday	Approved Weekend	Proposed Weekday	Proposed Weekend
Fountain Room	\$160.00/Hr	\$345.00/Hr	<u>\$175.00/Hr</u>	<u>\$363.00/Hr</u>
Ridgeview Room	\$150.00/Hr	\$335.00/Hr	<u>No change</u>	<u>No change</u>



CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION

Bella Vista Room	\$132.00/Hr	\$207.00/Hr	<u>No change</u>	<u>No change</u>
Terrace Room/ Vista Grande Room/ North-South Meeting Room -Art Studio 1&2	\$105.00/Hr	\$180.00/Hr	<u>No change</u>	<u>No change</u>
Russell Room	\$100.00/Hr	\$138.00/Hr	<u>No change</u>	<u>No change</u>
Bella Vista A or B / Vista Grande A or B/ Gardenview/ West Meeting Music Room/ North Meeting Art Studio 1/ South Meeting Art Studio 2	\$80.00/Hr	\$115.00/Hr	<u>No change</u>	<u>No change</u>
2nd Floor Program Community Room 1	\$82.00/Hr	\$119.00/Hr	<u>No change</u>	<u>No change</u>
Rooms 101, 102, 112A, 112B, 113, 114, 115, 204, 206, Classroom 104, East Meeting Community Room 2, PCS Conference Room	\$55.00/Hr	\$85.00/Hr	<u>No change</u>	<u>No change</u>
Dance Studio	\$55.00/Hr	\$85.00/Hr	<u>No change</u>	<u>No change</u>
Kitchen*	\$25.00/Hr	\$25.00/Hr	<u>No change</u>	<u>No change</u>
Kitchen Only	\$80.00/Hr	\$80.00/Hr	<u>No change</u>	<u>No change</u>
Rose Garden**	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>
Terrace Room Patio Area***	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>
Ridgeview Room Patio Area****	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>
Bella Vista Room Patio Area*****	\$30.00/Hr	\$30.00/Hr	<u>No change</u>	<u>No change</u>
Rental Storage Fee	\$100.00/Day	\$100.00/Day	<u>No change</u>	<u>No change</u>

Room	Resident	Private Non-Resident or Commercial	Proposed Resident	Proposed Private Non-Resident or Commercial
Artist Creative Studio 1-6	\$395.00/Month \$125.00/Week \$35.00/Day	\$494.00/Month \$157.00/Week \$44.00/Day	<u>No change</u>	<u>No change</u>
Sound Studio 1-2	\$20/Hr	\$25.00/Hr	<u>\$12/Hr</u>	<u>\$15/Hr</u>



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
CITY HALL ROTUNDA**

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Rental Deposit	\$2,500.00	<u>No change</u>
Resident Rental Fee	\$350.00/Hr with 10 hour minimum	<u>No change</u>
Resident Non-Profit Rental Fee	\$250.00/Hr with 10 hour minimum	<u>No change</u>

**PARKS & COMMUNITY SERVICES
ALCOSTA SENIOR AND COMMUNITY CENTER AND
RAMONA PARK GAZEBO RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE		PROPOSED FEE
Alcosta Senior and Community Center and Ramona Park Gazebo Rental Rates			
Resident – Private or Group	<u>Weekday</u> \$105.00/Hr	<u>Weekend</u> \$105.00/Hr	<u>No change</u>
Non-Resident – Private or Commercial	<u>Weekday</u> \$135.00/Hr	<u>Weekend</u> \$135.00/Hr	<u>No change</u>

**PARKS & COMMUNITY SERVICES
CENTRAL PARK, RANCHO SAN RAMON COMMUNITY PARK, ATHAN DOWNS PARK,
ALCOSTA SENIOR AND COMMUNITY CENTER PARK AND GARDENS, VALLEY VIEW
PARK, RAMONA PARK, SAN RAMON SPORTS PARK, MEMORIAL PARK, MONARCH
PARK, HIDDEN VALLEY, SUNRISE RIDGE PARK, AND CRITTER CROSSROADS PARK
GROUP PICNIC RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE		PROPOSED FEE	
<u>Non-Profit Organizations</u>	Weekday	Weekend	Weekday	Weekend
Groups 1 to 50	\$60.00/Day	\$60.00/Day	<u>\$62.00/Day</u>	<u>\$62.00/Day</u>
Groups 51 to 149	\$147.00/Day	\$147.00/Day	<u>\$152.00/Day</u>	<u>\$152.00/Day</u>
Groups 150-200	\$169.00/Day	\$169.00/Day	<u>\$174.00/Day</u>	<u>\$174.00/Day</u>
<u>San Ramon Resident</u>	Weekday	Weekend	Weekday	Weekend
Groups 1 to 50	\$115.00/Day	\$115.00/Day	<u>\$119.00/Day</u>	<u>\$119.00/Day</u>
Groups 51 to 149	\$223.00/Day	\$223.00/Day	<u>\$230.00/Day</u>	<u>\$230.00/Day</u>
Groups 150-200	\$332.00/Day	\$332.00/Day	<u>\$342.00/Day</u>	<u>\$342.00/Day</u>



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

<u>Commercial Resident</u> Groups 1 to 50 Groups 51 to 149 Groups 150-200	<u>Weekday</u> \$162.00/Day \$294.00/Day \$548.00/Day	<u>Weekend</u> \$162.00/Day \$294.00/Day \$548.00/Day	<u>Weekday</u> <u>\$167.00/Day</u> <u>\$303.00/Day</u> <u>\$564.00/Day</u>	<u>Weekend</u> <u>\$167.00/Day</u> <u>\$303.00/Day</u> <u>\$564.00/Day</u>
<u>Non-Resident</u> Groups 1 to 50 Groups 51 to 149 Groups 150-200	<u>Weekday</u> \$212.00/Day \$368.00/Day \$548.00/Day	<u>Weekend</u> \$212.00/Day \$368.00/Day \$548.00/Day	<u>Weekday</u> <u>\$218.00/Day</u> <u>\$379.00/Day</u> <u>\$564.00/Day</u>	<u>Weekend</u> <u>\$218.00/Day</u> <u>\$379.00/Day</u> <u>\$564.00/Day</u>
Food Truck Fee	<u>Weekday</u> \$53.00/Day**	<u>Weekend</u> \$53.00/Day**	<u>No change</u>	<u>No change</u>

NOTES: *Central Park and Athan Downs Park is limited to groups up to 200 people, the San Ramon Sports Park and Rancho San Ramon Community Park is limited to groups up to 100 people, Memorial Park Picnic Area is limited to groups of 24 people, and all other group picnic sites are limited to groups up to 50 people.

**Food Truck can only be rented in conjunction with an approved facility use permit and must display the City's Planning Department issued permit.

Park sites listed in an approved Special Event Permit are subject to approved picnic fees.

**PARKS & COMMUNITY SERVICES
SAN RAMON OLYMPIC POOL & AQUATIC PARK AND
DOUGHERTY VALLEY AQUATIC CENTER
GROUP PICNIC RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE		PROPOSED FEE	
San Ramon Resident				
Groups up to 26	<u>Weekday</u> \$163.00/Session*	<u>Weekend</u> \$163.00/Session*	<u>Weekday</u> \$168.00/Session*	<u>Weekend</u> \$168.00/Session*
Groups 26 to 50	<u>Weekday</u> \$325.00/Session*	<u>Weekend</u> \$325.00/Session*	<u>Weekday</u> \$335.00/Session*	<u>Weekend</u> \$335.00/Session*
Groups 51 and larger	<u>Weekday</u> Call Parks & Community Services for more information	<u>Weekend</u> Call Parks & Community Services for more information	<u>No change</u>	<u>No change</u>
Non-Resident				
Groups up to 26	<u>Weekday</u> \$237.00/Session*	<u>Weekend</u> \$237.00/Session*	<u>Weekday</u> \$244.00/Session*	<u>Weekend</u> \$244.00/Session*
Groups 26 to 50	<u>Weekday</u> \$405.00/Session*	<u>Weekend</u> \$405.00/Session*	<u>Weekday</u> \$417.00/Session*	<u>Weekend</u> \$417.00/Session*
Groups 51 and larger	<u>Weekday</u> Call Parks & Community Services for more information	<u>Weekend</u> Call Parks & Community Services for more information	<u>No change</u>	<u>No change</u>

NOTES: *In addition to rental fees per session, it is required that the daily swim pass be purchased for the group size reserved; in advance and prior to the day of the rental when the reservation is confirmed.



PARKS & COMMUNITY SERVICES
AMPHITHEATER USE

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Central Park Amphitheater		
All Groups	\$125.00/per hour with a six (6) hour minimum*	<u>No change</u>
All Groups	\$150.00/per hour with a two (2) hour minimum	\$150.00/per hour with a two (2) hour minimum*
Rancho San Ramon Park Amphitheater		
All Groups	\$84.00/per hour with a six (6) hour minimum*	<u>No change</u>
All Groups	\$100.00/per hour with a two (2) hour minimum*	<u>No change</u>

NOTES: *May require Special Event Permit application in addition to the fee



PARKS & COMMUNITY SERVICES
OUTDOOR ATHLETIC FACILITIES

DESCRIPTION OF SERVICE		APPROVED FEE	PROPOSED FEE
Turf Fields			
Youth Co-Sponsored Organizations and San Ramon Valley Unified School District	\$12.00/Hr		<u>\$13.00/Hr</u>
Adult Co-Sponsored Organizations, San Ramon Residents	\$19.00/Hr		<u>\$20.00/Hr</u>
Non-Resident	\$33.00/Hr		<u>\$34.00/Hr</u>
For Profit Camp/Tournament	\$235 per Field per Day + Field Hourly Rate		<u>\$242 per Field per Day + Field Hourly Rate</u>
Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee	\$235 per Field per Day		<u>\$242 per Field per Day</u>
Extra Fee	\$158.00/Hr		<u>No change</u>
Light Fee at Sports Fields			
Co-Sponsored Organizations and San Ramon Valley Unified School District	\$28.00/Hr		<u>\$29.00/Hr</u>
San Ramon Residents	\$28.00/Hr		<u>\$29.00/Hr</u>
Non-Resident	\$56.00/Hr		<u>\$58.00/Hr</u>
Synthetic Fields – Tiffany Roberts Park & Sunrise Ridge Park			
Co-Sponsored Organizations and San Ramon Valley Unified School District	\$42.00/Hr		<u>\$44.00/Hr</u>
San Ramon Residents	\$57.00/Hr		<u>\$59.00/Hr</u>
Non-Resident	\$137.00/Hr		<u>\$141.00/Hr</u>
Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee	\$235 per Field per Day + Field Hourly Rate		<u>\$242 per Field per Day + Field Hourly Rate</u>
For Profit Camp/Tournament	\$469 Field Day + Field Hourly Rate		<u>\$483 per Field per Day + Field Hourly Rate</u>
Synthetic Fields – Rancho San Ramon Sports Park			
Co-Sponsored Organizations and San Ramon Valley Unified School District	\$63.00/Hr		<u>\$65.00/Hr</u>
San Ramon Residents	\$83.00/Hr		<u>\$86.00/Hr</u>
Non-Resident	\$205.00/Hr		<u>\$211.00/Hr</u>
Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee	\$235 per Field per Day + Field Hourly Rate		<u>\$242 per Field per Day + Field Hourly Rate</u>
For Profit Camp/Tournament	\$469 per Field per Day + Field Hourly Rate		<u>\$483 per Field per Day + Field Hourly Rate</u>
Synthetic Soccer/Lacrosse Field – Sunrise Ridge Park			
Co-Sponsored Organizations and San Ramon Valley Unified School District			<u>\$44.00/Hr</u>
San Ramon Residents			<u>\$59.00/Hr</u>



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

Non-Resident		<u>\$141.00/Hr</u>
Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee		<u>\$242 per Field per Day + Field Hourly Rate</u>
For Profit Camp/Tournament		<u>\$483 per Field per Day + Field Hourly Rate</u>
Sand Volleyball Courts		
Youth Co-Sponsored Organizations and San Ramon Valley Unified School District	\$12.00/Hr	<u>\$13.00/Hr</u>
Adult Co-Sponsored Organizations, San Ramon Residents	\$20.00/Hr	<u>\$21.00/Hr</u>
Non-Resident	\$34.00/Hr	<u>\$35.00/Hr</u>
Tennis Courts		
San Ramon Residents		<u>\$10 per 90 minutes</u>
Storage Facilities Sport Equipment Storage		
Rancho San Ramon Community Park	\$192.00/Mo. Per Unit	<u>\$198.00/Mo. Per Unit</u>

**PARKS & COMMUNITY SERVICES
OUTDOOR ATHLETIC FACILITIES**
Continued

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Batting Cages**		
Youth Co-Sponsored Organizations and San Ramon Valley Unified School District	\$12.00/Hr	<u>\$13.00/Hr</u>
Adult Co-Sponsored Organizations, San Ramon Residents	\$20.00/Hr	<u>\$21.00/Hr</u>
Non-Resident	\$34.00/Hr	<u>\$35.00/Hr</u>
Concession Stands***		
Daily (Special Event Use) Concession Rental Fee****	\$50.00	<u>No change</u>
Quarterly Concession Rental Fee	\$200.00	<u>No change</u>
Scoreboard – (CENTRAL PARK + RANCHO SAN RAMON)		
Private Organizations – Monthly	\$400.00/ Month	<u>No change</u>
Private Organizations - Daily	\$100.00/Day	<u>No change</u>

*The Rancho San Ramon Sports Park Batting Cages are included in the rental of the adjoining baseball field (Turf Field).

**For co-sponsored user groups only

***In conjunction with Special Event Permits.



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
DOUGHERTY STATION COMMUNITY CENTER FRONT ROW THEATER
RENTAL FEES**

Events booked on City of San Ramon holidays will follow appropriate weekend rates. Whenever a rental includes weekday and weekend time periods, applicable rental fees will be charged for each time period. Charges will be assessed on an hourly basis; there will be no pro-ration for half-hour use. Rental use will include a basic theatrical sound and light package and use of projector, screen, VCR, CD player and DVD player if desired.

DESCRIPTION OF SERVICE		APPROVED FEE	PROPOSED FEE
Extra Equipment			
Additional microphones	\$25.00/Day		No change
Podium	\$25.00/Day		No change
Upright Piano	\$100.00/Day		No change
Other Fees			
Basic Sound and Light Package	No Charge		No change
Box Office Fees	\$100.00		No change
Ticket Printing	\$0.30/Ticket		No change
Complimentary Ticket Fees ***	\$2.50/Ticket		No change
Cultural Growth Surcharge*	\$2.00/Ticket		No change
Cultural Growth Surcharge for non-ticketed events – less than 50 attendees	\$30.00		No change
Cultural Growth Surcharge for non-ticketed events – 50 or more attendees	\$70.00		No change
Patron Ticket Mailing Fee	\$1.00		No change
Patron Box Office Purchasing Fee	\$.17/per ticket		\$.50/per ticket
Patron Online Purchases Fee	\$.50/per ticket		\$1.50 per ticket
Green Room Rental (when used as a dressing room or green room concurrently with a performance or rehearsal in the Front Row Theater)	\$45.00 for a maximum eight (8) hours		No change
Technical Theater Staff**	\$36.50/hr per person		\$38.50/hr per person
Production Manager II	\$44.50/hr per person		\$46.50/hr per person
House Staff**	\$36.50/hr per person		\$38.50/hr per person
San Ramon Resident & Non-Profit / Co-Sponsored Organizations			
Free Events, Rehearsals (no admission fee), Ticketed Events, Theatrical Use & Fundraisers	Weekday \$175.00/Three (3) Hrs or \$350.00 flat fee for a max eight (8) Hrs	Weekend \$225.00/Three (3) Hrs or \$450.00 flat fee for a max eight (8) Hrs	No change
Hourly Overtime Rate for use over eight (8) hours	Weekday \$75.00/Hr	Weekend \$100.00/Hr	No change



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

Non-Resident Private or Commercial Organization			
Free Events, Rehearsals (no admission fee), Ticketed Events, Theatrical Use & Fundraisers	<u>Weekday</u> \$275.00/Three (3) Hrs or \$550.00 flat fee for a max eight (8) Hrs	<u>Weekend</u> \$325.00/Three (3) Hrs or \$650.00 flat fee for a max eight (8) Hrs	<u>No change</u>
Hourly Overtime Rate for use over eight (8) hours	<u>Weekday</u> \$75.00/Hr	<u>Weekend</u> \$100.00/Hr	<u>No change</u>

NOTES: *Cultural Growth Surcharge – Two dollars (\$2.00) will be collected for every ticket sold at DVPAC and the Front Row Theater for all events with ticket prices over \$5.00. This money will be used in the subsequent fiscal year to purchase/replace theatrical equipment and/or to offset rental fee for nonprofit groups producing a performance in either City theater.

**Overtime and double time rates for staff will apply as required by law.

*** Comp Ticket fee for rental clients that exceed 5% of the house capacity or more than 10 comp tickets at the Front Row Theater



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
DOUGHERTY VALLEY PERFORMING ARTS CENTER RENTAL FEES**

Events booked on City of San Ramon holidays will follow appropriate weekend rates. Whenever a rental includes weekday and weekend time periods, applicable rental fees will be charged for each time period. Theatrical usage requires written approval by the Theater Manager and a pre-event meeting to establish the details and appropriateness of the rental prior to the signage of the contract.

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Performance Base Rent (Full Day) – Includes Lobby, Theater, Dressing Rooms & Loading Dock		
Weekend Friday through Sunday	\$1,119.00/Eight (8) hour day plus reimbursement for required technical theater and house management staff	<u>No change</u>
Weekday Monday through Thursday	\$769.00/Eight (8) hour day plus reimbursement for required technical theater and house management staff	<u>No change</u>
Additional Time (same day)	\$105.00/Hr plus reimbursement for required technical personnel	<u>\$125.00/Hr plus reimbursement for required technical personnel</u>
Rehearsal and Technical Time – Weekday (Monday through Thursday)	\$466.00/Eight (8) hour day plus reimbursement for required technical personnel	<u>No change</u>
Rehearsal and Technical Time – Weekend (Friday through Sunday)	\$572.00/Eight (8) hour-day plus reimbursement for required technical personnel	<u>No change</u>
Other Fees		
Percentage Rent	10% of gross ticket sales or 8% of gross ticket sales for three (3) or more shows in the same day if greater than the base rent	<u>No change</u>
Rent – Lobby Only	\$493.00/Eight (8) hour day (restricted availability)	<u>No change</u>
DVPAC Studio Rental (for a rehearsal or performance in the Studio Room)	\$440.00/Eight (8) hour day plus reimbursement for required personnel	<u>No change</u>
Box Office Fees	\$400.00	<u>No change</u>
DVPAC Studio Rental (when used in conjunction with a performance or rehearsal on the stage)	\$250.00/Eight (8) hour day plus reimbursement for required personnel	<u>No change</u>
Ticket Printing	\$0.30/Ticket	<u>No change</u>
Cultural Growth Surcharge*	\$2.00/Ticket	<u>No change</u>
Cultural Growth Surcharge for non-ticketed events under 300 guest	\$200.00	<u>No change</u>
Cultural Growth Surcharge for non-ticketed events over 300 guest	\$350.00	<u>\$400.00</u>
Patron Ticket Mailing Fee	\$1.00	<u>No change</u>



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

Patron Box Office Ticket Purchasing Fee	\$.17/per ticket	<u>\$.50/per ticket</u>
Complimentary Ticket Fees ***	\$2.50/per ticket	<u>No change</u>
Patron Online Purchases Fee	\$.50/per ticket	<u>\$1.50/per ticket</u>
Technical Theater Staff	\$36.50/hr per person	<u>\$38.50/hr per person</u>
Production Manager II	\$44.50/hr per person	<u>\$46.50/hr per person</u>
Sign Language Interpreter	\$100.00/Hr per person	<u>No change</u>
House Staff	\$36.50/hr per person	<u>No change</u>
Basic Sound / Light Production	No Charge	<u>No change</u>
Extensive Lighting Production	\$225.00 + reimbursement for additional technical theater staff (if required)	<u>No change</u>
Extensive Sound Production	\$150.00 + reimbursement for additional technical theater staff (if required)	<u>No change</u>
Spot Lights	\$100.00/Light + spot light operator	<u>No change</u>
Sales of Merchandise	25% Commission on Items Sold	<u>No change</u>
Marley Dance Floor	\$150.00/Per event + Labor	<u>No change</u>
Baby Grand Piano	\$100.00/Eight (8) hour day	<u>No change</u>
Piano Tuning	\$200.00 Each	<u>No change</u>
Projector Rental	\$250.00/Per Day	<u>No change</u>

NOTES: *Cultural Growth Surcharge – Two dollars (\$2.00) will be collected for every ticket sold at DVPAC and the Front Row Theater for all events with ticket prices over \$5.00. This money will be used in the subsequent fiscal year to purchase/replace theatrical equipment and/or to offset rental fee for nonprofit groups producing a performance in either City theater.

**Overtime and double time rates for staff will apply as required by law.

*** Comp Ticket fee for rental clients that exceed 5% of the house capacity or more than 30 comp tickets at the Dougherty Valley Performing Arts Center.



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
EQUIPMENT RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Change of Equipment Set-Up Fee	\$100.00	<u>No change</u>
Additional Microphone with or without Stand	\$25.00	<u>No change</u>
Full Length Podium (No PA System)	\$25.00	<u>No change</u>
Portable Bar	\$100.00	<u>\$125.00</u>
Fountain Room 28' x 12' Dance Floor (21 Modules) – Depending on availability and room capacity, additional dance floor modules may be rented for \$10.00 for 4' x 4' module	\$200.00	<u>No change</u>
Terrace Room 24' x 8' Dance Floor (12 Modules) – Depending on availability and room capacity, additional dance floor modules may be rented \$10.00 for 4' x 4' module	\$150.00	<u>No change</u>
Carpet Cleaning (Fountain Room)	Maintenance Fee Included in Rental	<u>No change</u>
Carpet Cleaning (Terrace Room)	Maintenance Fee Included in Rental	<u>No change</u>
Non Refundable- Sanitization/Cleaning Fee (Bundle)	\$125.00	<u>No change</u>
Non Refundable – Sanitization/Cleaning Fee (Grande)	\$100.00	<u>No change</u>
Non Refundable- Sanitization/Cleaning Fee (Large)	\$75.00	<u>No change</u>
Non Refundable- Sanitization/Cleaning Fee (Medium)	\$50.00	<u>No change</u>
Non Refundable- Sanitization/Cleaning Fee (Small)	\$25.00	<u>No change</u>
Room A/V System + one (1) microphone – Portable A/V System	\$50.00/Per Day	<u>No change</u>
Portable Stage	Small \$250 Large \$500	<u>No change</u>
Room A/V System + one (1) microphone (SRCC FOUNTAIN, TERRACE, BELLA VISTA, RIDGEVIEW, VISTA GRANDE)	\$75.00/Per Day	<u>\$100.00/Per Day</u>
Room A/V System + one (1) microphone (RUSSELL)	\$50.00/Per Day	<u>No change</u>
Cocktail Tables		<u>\$25.00 per table (maximum of 10 tables)</u>



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
SAN RAMON OLYMPIC POOL & AQUATIC PARK AND
DOUGHERTY VALLEY AQUATIC CENTER
SPECIAL EVENT AND LANE USE FEES**

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
San Ramon Olympic Pool & Aquatic Park		
Whole Facility (Daily Rate)	\$1,659.00/Day + Lifeguard Fee (up to 11 hours)	<u>\$1,742.00/Day + Lifeguard Fees (up to 11 hours)</u>
Whole Facility (Hourly Rate after 11 hours)	\$154.00/Hr + Lifeguard Fee	<u>\$162.00/Hr + Lifeguard Fees</u>
50-Meter Pool (Daily Rate)	\$1,082.00/Day + Lifeguard Fee (up to 11 hours)	<u>\$1,137.00/Day + Lifeguard Fees (up to 11 hours)</u>
50-Meter Pool (Hourly Rate after 11 hours)	\$101.00/Hr + Lifeguard Fee	<u>\$107/Hr + Lifeguard Fees</u>
25-Yard Pool (Lap / Training Pool) (Daily Rate)	\$721.00/Day + Lifeguard Fee	<u>\$758.00/Day + Lifeguard Fees (up to 11 hours)</u>
25-Yard Pool (Lap / Training Pool) (Hourly Rate after 11 hours)	\$67.00/Hr + Lifeguard Fee	<u>\$71.00/Hr + Lifeguard Fees</u>
Whole Facility – Two (2) Day Rental	\$2,597.00/Two Days + Lifeguard Fee (up to 11 hours each day) Includes use of classroom and timing board (must have a qualified timer to operate timing board)	<u>\$2,727.00/Two Days + Lifeguard Fees (up to 11 hours each day). Includes use of classroom and timing board (must have a qualified timer to operate timing board)</u>
Whole Facility – Two (2) Day Rental (Hourly Rate after 11 hours each day)	\$239.00/Hr + Lifeguard Fee	<u>\$251.00/Hr + Lifeguard Fees</u>
Dougherty Valley Aquatic Center		
Whole Facility (Daily Rate)	\$1,092.00/Day + Lifeguard Fee (up to 11 hours each day)	<u>\$1,147.00/Day + Lifeguard Fees (up to 11 hours each day)</u>
Whole Facility (Hourly Rate after 11 hours)	\$101.00/Hr + Lifeguard Fee	<u>\$107.00/Hr + Lifeguard Fees</u>
Whole Facility – Two (2) Day Rental	\$1,728.00/Two Days + Lifeguard Fee (up to 11 hours each day). Includes use of timing board (must have qualified timer to operate timing board)	<u>\$1,815.00/Two Days + Lifeguard Fees (up to 11 hours each day). Includes use of timing board (must have qualified timer to operate timing board)</u>
Whole Facility – Two (2) Day Rental (Hourly Rate after 11 hours each day)	\$159.00/Hr + Lifeguard Fee	<u>\$167.00/Hr + Lifeguard Fees</u>
Recreation Swim Team Meet	\$80.00/Hr + Lifeguard Fee	<u>\$84.00/Hr + Lifeguard Fees</u>
Equipment		
Colorado Computer	\$50.00 per day + \$500.00 deposit per event (must have qualified person to operate computer)	<u>No Change</u>



CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION

PARKS & COMMUNITY SERVICES
SAN RAMON OLYMPIC POOL & AQUATIC PARK AND
DOUGHERTY VALLEY AQUATIC CENTER
SPECIAL EVENT AND LANE USE FEES
Continued

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Water Polo Tournament		
Water Polo Tank	\$80.00/Hr per Tank + Lifeguard Fee	<u>\$84.00/Hr per Tank + Lifeguard Fees</u>
Combined Lane Rental & Lifeguard 25 Yard Course Fee		
City Co-Sponsored Groups	\$9.75/Hr	<u>\$11.00/Hr</u>
Resident	\$13.00/Hr	<u>\$14.00/Hr</u>
Non-Resident	\$16.25/Hr	<u>\$18.00/Hr</u>
Combined Lane Rental & Lifeguard 50 Meter Course Fee		
City Co-Sponsored Groups	\$15.00/Hr	<u>\$17.00/Hr</u>
Resident	\$20.00/Hr	<u>\$22.00/Hr</u>
Non-Resident	\$25.00/Hr	<u>\$28.00/Hr</u>
Special Event Lifeguard Fees (Lifeguard Fee)		
Lifeguard Fees (Guard Fee)	\$22.50/Hr per Lifeguard	<u>\$23.00/Hr per Lifeguard</u>
Other Fees		
Parking Permit Fee	\$1.00	<u>No Change</u>



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
SAN RAMON OLYMPIC POOL & AQUATIC PARK AND
DOUGHERTY VALLEY AQUATIC CENTER PRIVATE GROUP RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
San Ramon Resident		
Groups up to 50 (minimum of 3 guards required)	\$264.00/First two (2) hours - \$80.00/Each additional hour	<u>No Change</u>
Groups 51 – 100 (minimum of 5 guards required)	\$528.00/First two (2) hours - \$158.00/Each additional hour	<u>No Change</u>
Groups 101 – 150 (minimum of 7 guards required)	\$793.00/First two (2) hours - \$238.00/Each additional hour	<u>No Change</u>
Non-Resident		
Groups up to 50 (minimum of 3 guards required)	\$333.00/First two (2) hours - \$80.00/Each additional hour	<u>No Change</u>
Groups 51 – 100 (minimum of 5 guards required)	\$661.00/First two (2) hours - \$158.00/Each additional hour	<u>No Change</u>
Groups 101 – 150 (minimum of 7 guards required)	\$993.00/First two (2) hours - \$238.00/Each additional hour	<u>No Change</u>
Lifeguard Fees		
Based on group size and amenities requested	\$22.50/Hr per Lifeguard	<u>\$23.00/Hr per Lifeguard</u>
Inflatable Obstacle Course		
Inflatable Add On*	\$50.00/Hr	<u>No Change</u>

NOTES: Special Event Permit may be required. Additional fees based on the full costs incurred based on the type and scope of use.

*In conjunction with Private Group Rental and requires three (3) additional lifeguards to rental costs.



**CITY OF SAN RAMON
FY 2024/2025 FEE RESOLUTION**

**PARKS & COMMUNITY SERVICES
PINE VALLEY AND IRON HORSE GYMNASIA RENTAL FEES**

DESCRIPTION OF SERVICE	APPROVED FEE	PROPOSED FEE
Resident - Private		
Individual Gym Floor Fee A, B, or C	\$69.00/Hr	<u>No change</u>
Main Gym Floor Fee	\$134.00/Hr	<u>No change</u>
For Profit Camp/ Tournament – Special Event Fee	\$221/Day + Gym Hourly Rate	<u>No change</u>
Scoreboard Fee	\$100.00/day	<u>Clarify \$100.00/day per court</u>
Non-Resident - Private		
Individual Gym Floor Fee A, B, C	\$95.00/Hr	<u>\$87.00</u>
Main Gym Floor Fee	\$186.00/Hr	<u>\$168.00</u>
For Profit Camp/ Tournament – Special Event Fee	\$221/Day + Gym Hourly Rate	<u>No change</u>
Scoreboard Fee	\$100.00/day	<u>Clarify \$100.00/day per court</u>
City Co-Sponsored Groups		
Individual Gym Floor Fee A, B, C	\$43.00/Hr	<u>\$52.00</u>
Main Gym Floor Fee	\$82.00/Hr	<u>\$101.00</u>
Co-Sponsored Organizations and San Ramon Valley Unified School District – Special Event Fee	\$221/Day + Gym Hourly Rate	<u>No change</u>
<u>Scoreboard Fee</u>	<u>\$50.00/day</u>	<u>Clarify \$50.00/day per court</u>